



Government of India  
Ministry of Science & Technology  
Department of Science & Technology  
**NATIONAL ATLAS AND THEMATIC MAPPING ORGANISATION**  
(NATMO)

C.G.O Complex (7<sup>th</sup> floor), D.F Block, Salt Lake, Kolkata-700 064

Telephones: 91 33 2334-6331/ 5006:: Fax 91 33 2334-6460

Website: [www.natmo.gov.in](http://www.natmo.gov.in)

No. No. 4-1/2010-Estt-II

Dated: 19-08-2016

**VACANCY CIRCULAR**

**Subject:** Filling up of **Canteen Attendant** in the Office of the Director, NATMO, Kolkata, a subordinate Office under the Department of Science & Technology, Govt. of India on Direct appointment basis.....reg.

It is proposed to fill up Two posts of CANTEEN ATTENDANT (General Central Service, Group-C, Non-Gazetted) in the Pay Band of Rs. 5200-20200/- (PB-1) plus Grade Pay of Rs 1800/- p.m. in the Director, NATMO, Kolkata on direct appointment basis.

2. The job description of the post and eligibility criteria along with other details of the posts are given in **Annexure-A**. The person selected will be entitled to draw pay in accordance with the DoPT/ MoF Rules as amend/ revised from time to time.
3. Applications from eligible and willing persons, in the prescribed format (**Annexure-B**) may be forwarded to the undersigned at the above mentioned address within **45 days from the date of issue of this Advertisement in the Employment News**.
4. Applications, which are incomplete or are not accompanied with self attested proper documents will not be entertained and no correspondence will be made or entertained in this regard.
5. Candidates who are already in service may forward their applications through proper channel along with certificate as per **Annexure-C**.

**(Anjali Sharma)**  
Head of Office  
& Assistant Director (OL)  
Tel. No. (033)-2334-6331/ 6460/ 5006

**Copy to:-**

All Ministries/ Departments of Government of India (through DST)  
NATMO Web-site monitoring Cell (for uploading in NATMO web-site)